

Assembly Instructions

Before you begin, please make sure all parts and proper quantities are included. (See Part Identifier Key on next page) Any parts damaged during shipment must be reported within 24 hours of receipt. To report information regarding damages or if you have any questions, please call 800.242.2303.

Step 1:

- On 4-Legged Stool, place bolt-on backrest between the back leg frame.
- One 5-Legged Stool, place bolt-on backrest between the two back leg frames.

Step 2:

- Insert $\frac{5}{8}$ " Allen head machine screws through the most **inner-mounting holes** (circled in red) located on the TOP of the 4 or 5-legged frame.
- Make sure you align the most outer holes before fastening $\frac{5}{8}$ " Allen head machine screws. (See the two images between Step 2 to make sure you have everything aligned.)

Step 3:

- Place seat with inserts facing up on protected table.
- Place 4 or 5-legged frame on the top and align the **most outer holes** with the inserts of the seat.

Step 4:

- Insert & tighten corresponding screw for the seat you are mounting through the most OUTER mounting holes located on the bottom of the 4-legged frame. (See bottom of page for corresponding screw with type of seat.)

4-Legged Stool

Step 1



Bolt-on backrest

Step 2



Front of stool

Incorrect



Correct



5-Legged Stool

Step 1



Step 2



Front of stool



Step 4

Step 3



Laminate Seat



Hardwood Seat



Urethane Seat

Lotz Armor Edge® Seat

Use (4) $\frac{3}{4}$ " Allen Head Machine Screws



Hardwood Seat

Use (4) $\frac{3}{4}$ " Phillips Head Wooden Screws



Urethane Cushioned Seat w/ backrest

Hardware Pack: 04066934

Use (4) $\frac{1}{4}$ -20 x $1\frac{3}{8}$ " Joint Connector Bolts w/loctite



Part Identifier Key

Part #	Description	Qty.	
Hardware Pack 040162 (w/ backrest)	5/8" Allen head machine screws <i>(Used to attach backrest to stool frame)</i>	4	
	3/4" Phillips head wooden screws <i>(Used to attach Hardwood seat)</i>	4	
	3/4" Allen head machine screws <i>(Used to attach Laminate seat)</i>	4	
Hardware Pack 04066934 (w or wo/ backrest)	1/4-20 x 35mm joint connector bolts <i>(Used to attach Urethane cushioned seat w/ backrest)</i>	4	
	1/4-20 x 30mm joint connector bolts <i>(Used only to attach Urethane cushioned seat without a backrest - please discard.)</i>	4	
	Lotz Armor Edge® stool seat	1	
	Hardwood stool seat	1	
	Urethane stool seat	1	

Tools Required

- 4mm Allen wrench OR
- 4mm Hex bit
- Drill extension
- Phillips head screwdriver OR
- Phillips drill bit
- Screw gun